



## MINUTES of the HAI Europe Association Board Meeting Berlin, 22<sup>nd</sup> September 2013

### Present:

Board members: Joel Lexchin (Chair) Barbara Mintzes, Kathy Glavanis, Patrick Durisch and Vanessa Lopez.

Foundation Board member (observer): Prem Chandran John

HAI Europe staff: Tim Reed and Rose de Groot (note-taker)

### AGENDA

In respect to points raised during the AGM the HAI Europe Association Board had noted the following topics for discussion:

1. Venue/format for AGM in 2014
2. Appointment of an Association Board member to draw up a 2014 budget
3. Appointment of new auditor for 2013 HAI Europe Association Financial statements
4. Follow up procedure on new members
5. Next steps required in the restructuring of HAI
6. Essay Competition

Agenda point	Discussion	Decision
1. Summer school and AGM for 2014	During the AGM the 2 Latvian members had suggested the HAI AGM could be held following their 2014 Summer School.  Preferred venue for AGM would be <b>Amsterdam</b> (but difficult to find budget-compatible meeting rooms and hotel); <b>Brussels</b> would be a good alternative, if events there could link in.	HAI prefers to support the 2014 Latvian Summer School through targeted HAI staff participation.  Relative costs of Amsterdam and Brussels need to be investigated.
2. 2014 Association Budget	A budget for Association activities in 2014 will be drawn up.	The Chair of the Association Board will take the lead on this.
3. 2013 Auditor	A second Association member needs to be appointed to the members' auditing committee	The Chair of the Association Board will take the lead on this.
4. Membership follow-up	Discussions on how best to fully integrate new members in HAI network. The HAI office could contact new members to lead them in to an existing group already working on the new members' interests.	HAI Europe office staff will formulate approach.

Agenda point	Discussion	Decision
5. Restructuring discussions	The restructuring proposal can be requested by Association members for comments which will then feed into discussion in November.	The Chair of the Board will collate comments and forward to the Executive Director of HAI.
6. Essay competition	The Board proposes to look at the value of continuing this method of encouraging new student members.	Decision to be postponed until next meeting.
Closure	The Board meeting closed at 19.00 hrs. with thanks to all participants.	



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